



Adventist University of Central Africa

TEL: +250-788384454
Web Site: www.auca.ac.rw
Email: registrar@auca.ac.rw
Postal Address: P.O. Box 2461
Kigali-Rwanda

Application for Admission to Graduate Studies

Please complete and sign this form and return it to the Registrar, Adventist University of Central Africa, Masoro Campus, P.O. Box 2461, Kigali with:
1) A non-refundable application fee of 20,000 Rwandan Francs. 2) Certified photocopies of your College or University diplomas or certificates. 3) Two recent passport-size photos. 4) Three letters of recommendation from your referees in sealed envelopes. 5) Two certified copies of official transcripts from each College and University that you have attended (Ask the concerned institution to send the transcripts directly to the University). 6. Certified photocopy of your secondary school certificate. 7. Updated CV. If accepted you will be notified in writing.

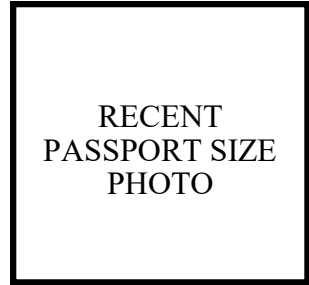
PART 1 PERSONAL DETAILS

Name: _____
Family Name First name Other Names

Present Mailing address _____

Telephone _____ Email Address _____

Permanent Mailing address _____



1. Marital Status Single Married Others 2. Gender Male Female

3. Date of Birth

Day	Month	Year		

 4. If you are married Number of Children _____

5. Place of Birth _____ 6. Country of Citizenship _____

7. Passport/National ID No. _____ 8. Country of Residence _____

9. If not a Rwandan but a resident of Rwandan, what type of visa do you hold? Student Visa Oth-
Year of entry to Rwanda _____

10. Religious affiliation _____

11. Name and address of Church where you are a member _____

12. Do you have any physical handicaps? No Yes, Explain _____

PART 2 GENERAL BACKGROUND AND STUDY PREFERENCE (Refer to the attached information sheet to answer some questions in this section)

1. Name of College or University currently attending or last attended _____

2. Date you want to start your Masters at AUCA: Month _____ Year _____

3. Degree desired: MBA Area: Accounting Finance Human Resource Management Management
M.A in Education Area: Curriculum, Teaching and Supervision Educational Administration

4. Mode of Study: Full Time Part Time

5. Language of instruction in Undergraduate program _____

6. Proficiency in English: (a) Written Excellent Good Poor (b) Spoken Excellent Good Poor

7. How will you finance your studies at AUCA? Self-Sponsorship Other, specify _____

8. Provide the names of three referees who can completely comment on your character and ability to pursue post graduate studies. Two of them must come from the College or University last attended, and the third one from your Religious leader or place of work or profession.

Names and Addresses of three referees:

1. _____
2. _____
3. _____

PART 3 EDUCATIONAL BACKGROUND Please list High/Secondary School, Colleges and Universities that you have attended

Institution	Country	From: Month/Year	To: Month/Year	Degree Classification

PART 4 EMPLOYMENT RECORD

From	To	Employer	Position/ Experience

PART 5 CAREER/PROFESSIONAL OBJECTIVES

Explain your educational goals, career objectives, work experience, awards, and/or extracurricular activities. Write in a paragraph form (preferably type-written) on a separate sheet of paper and submit as supporting document.

APPLICANT'S CERTIFICATION

I hereby certify that all information supplied by me in this application is accurate and complete, I understand that any misrepresentation of fact will constitute cause for nullification of my application prior to admission or dismissal following admission. I have attached the following supporting documents to this application form (tick those that apply to you):

1. Official receipt of application fee payment (20,000 Rwf)
2. Certified photocopies of college or university diplomas or degree certificates
3. Two recent passport-size photos
4. Three letters of recommendation from referees in sealed envelopes
5. Two certified copies of official transcript from each college/
university attended (certified by the institution or Commissioner of Oath)
6. Certified photocopy of secondary school certificate
7. Updated curriculum vitae (CV)
8. Essay (response to Part 5 of this form)

APPLICANT'S SIGNATURE: _____ **DATE:** _____

Important: If a document is written in a language other than English, please submit a certified copy of the document in the original language and its translated version in English. Incomplete supporting documents will cause delay in the admission process.